

COMMISSIONERS APPROVAL

ROKOSCH

GRANDSTAFF *CJ*

THOMPSON *at*

CHILCOTT *out*

DRISCOLL *K9*

PLETTENBERG (Clerk & Recorder)

Date.....June 21, 2007

Members Present.....Commissioner Alan Thompson,
Commissioner Carlotta Grandstaff, Commissioner Jim Rokosch and Commissioner
Kathleen Driscoll

Minutes: Beth Farwell

The Board met to approve of the Sheriff's Office to pursue JAG grant. (Justice Assistance Grant). Present was Sheriff's Office Administrative Assistant Wanda Lorea.

Commissioner Grandstaff asked how the funds will be used. Wanda replied they would like to use these monies for 'hands free' phone equipment within the patrol vehicles.

Commissioner Grandstaff asked how many vehicles would have them. Wanda replied about 16, and she is not sure about the cost at this time. The Sheriff's Office would also like to purchase digital cameras and recorders for crime scenes.

Commissioner Rokosch asked about purchasing transcript equipment. Wanda stated she will investigate the cost of purchasing such equipment.

Wanda explained the use of the JAG grant and the process of application. Commissioner Driscoll asked if there was a grant writer within the Sheriff's Office. Wanda indicated they do have a grant writer but that person processes the larger grants. She processes the smaller grants which are easy to monitor and be responsible for.

Commissioner Rokosch made a motion to allow the Sheriff's Office to pursue the JAG grant. Commissioner Grandstaff seconded the motion, all voted 'aye'.

In other business Commissioner Grandstaff attended a Fair Commission meeting during the morning hours.

Commissioner Rokosch and Commissioner Driscoll attended the Land Use Subcommittee meeting about Countywide Zoning.

The Board met to discuss and make a decision on the cost/plans for 9-1-1 Center. 9-1-1 Coordinator Joanna Hamilton was present.

Joanna gave the Board an update on the current situation of the need for additional space. Joanna also gave the newly elected Commissioners a copy of the bid from OZ Architects for the needs analysis. Commissioner Thompson gave a brief summary of previous Commission actions in regard to the Request for Qualifications which resulted in the bid from OZ Architects.

Joanna stated she would like the 9-1-1 Center located on county property and not a rental space. Commissioner Grandstaff asked if the needs analysis could be done through the County rather than hire an architect firm. Commissioner Thompson replied he is not qualified to make such an analysis. Joanna concurred with Commissioner Thompson and stated she is not qualified as well.

Commissioner Grandstaff suggested the possibility of moving 9-1-1 into the Public Health and WIC office and then finding more appropriate space for Public Health and WIC. Commissioner Thompson replied the space needed by 9-1-1 could be sufficed by utilizing the Public Health office alone. Then he questioned what to do with the space from the WIC office.

Commissioner Driscoll stated she would rather see overall structural needs met other than a 'quick fix'. Commissioner Grandstaff stated if they are projecting 20 years out they would have an extra 3,000 feet. Joanna replied currently her budget will cover the new space however it would not include relocating the Public Health and WIC offices.

Commissioner Driscoll stated the Board needs to look at the overall needs, not just the immediate needs. She further stated some of this growth is going to need to start paying for itself. Commissioner Driscoll stated they should not have to 'grab out of different budgets' and revenue from growth needs to cover these expenses.

Commissioner Rokosch stated the Board needs to address the immediate needs of 9-1-1. He further stated he is reluctant to approve the needs analysis without further information.

Commissioner Thompson stated the needs analysis would address utilization of the current space and other space at the Courthouse.

Commissioner Driscoll stated this issue concerns her and felt the Board needs to look at more than just one piece of the space issue. Someone may have to relocate and she wants to make sure it is appropriate for their overall and long term needs.

Commissioner Grandstaff asked if the old needs analysis study would address this issue. Commissioner Thompson stated it included analysis for Public Health and WIC at one time, however those needs have changed and the previous analysis was never used. Commissioner Grandstaff questioned if it was money poorly spent. Commissioner Thompson replied most of the time when the Board does not move forward, it is for a reason. When this previous needs analysis was done, he was not in office. Commissioner Thompson stated he had found the old needs analysis in a drawer when he came into office. Commissioner Grandstaff stated her concern is whether the money will be spent unnecessarily.

Commissioner Rokosch stated the short term needs cannot be addressed by impact fees at this time, but they do have existing needs now. He further stated they now have to look at the needs of Public Health and WIC.

Commissioner Grandstaff stated they are not addressing a needs analysis for Public Health and WIC at this time. Joanna stated the problem is they knew that space could be utilized but did not want to force Public Health and WIC out of their offices when she knew they did not have funding for such a move.

Commissioner Rokosch stated the Board needs to be thinking in phases such as Phase 1, Phase 2 etc., in the absence of impact fees, all it's going to address is capital costs. He further stated they have a capital improvement situation and impact fees could help with this.

Commissioner Driscoll stated there should be communication between these departments, in order to have them bring their needs forward to the Board. The input they would contribute is very important. Joanna stated they have many issues that need to be addressed and today they need to know if 9-1-1 can move forward with OZ Architects. The representative from OZ Architects will be here next Tuesday with a power point presentation for the Board. Commissioner Rokosch reiterated his concerns of the effects on the Public Health and WIC offices.

Glenda Wiles noted 9-1-1 obtains these monies from the state and asked if 9-1-1 even needed the approval of the Commissioners for the cost analysis. Joanna replied she has the authority to expend these monies but wants the Commissioners to be in the loop.

Commissioner Thompson stated the question before them today is if the Board should approve the 9-1-1 needs analysis study which will result in costs to the County or to 9-1-1.

Commissioner Driscoll stated she would like to have OZ Architects present their power point so she can ask some questions. It feels like to her, this is only one part of the It was agreed to have OZ Architects present their power point to the Board on Tuesday, June 26th.

Commissioner Rokosch stated he has not seen the actual work plan. He asked if the representative from OZ Architects will propose some alternatives. Joanna replied she will contact him today, making sure he has something for that meeting. She also reiterated her concern that the monies coming from the State will not cover any move for the Public Health Offices.

Commissioner Rokosch stated he has looked at the impact fee bill enough to know they could develop a project that would address an existing need. Joanna suggested they move forward with one plan for the 'smaller ideas and use the impact fees to make it larger in the future'. Commissioner Rokosch stated he doesn't know why the Board can't move forward at this time. Commissioner Grandstaff suggested it might be better if they can incorporate looking at Public Health and WIC also.

Commissioner Driscoll asked for comment.

Charmell Owens stated she does not know how Public Health Nurse Judy Griffin may feel about moving her office and WIC. She further stated the idea has been bounced around for years and knows Judy had met with a contractor in the past. Office of Emergency Services Director Ron Nicholas stated not too long ago several offices have been moved which resulted in an expensive remodel.

Commissioner Rokosch stated the Board needs to take a serious look at how impact fees can be utilized by the County. He further stated they need to have a capital improvement plan. Commissioner Driscoll stated if they develop a comprehensive plan, there is other funding instead of impact fees.

Joanna questioned if there is a way to tentatively say yes to this needs analysis, then meet again on the other issues.

Commissioner Rokosch asked Joanna if she could to put the requested \$10,000 amount into the cost for OZ Architects, which could also consider Public Health and WIC needs. Commissioner Driscoll indicated moving forward at this time, makes her feel uncomfortable without more information and a detailed plan.

Commissioner Thompson stated the Board needs to be very careful and take into consideration the security issues of Public Health. He further stated there are also privacy issues that exist for that office. He stated this is not a needs analysis for the entire county; this is a needs analysis for 9-1-1.

Joanna stated she would like to inquire about possibly assessing a fee for false alarms. Glenda stated Sheriff Chris Hoffman indicated he would like to work with Joanna on these fees, but was informed he is not involved with 9-1-1 anymore.

Joanna stated 9-1-1 does need to find funding other than the tariff funds. Commissioner Driscoll questioned the funding they receive from tariff funds. She asked how much is it and how is it used. Joanna replied it is estimated at \$65,000 and they use it for anything

they need. She stated right now the need is for new equipment. It makes her nervous to use too much of these monies in case of equipment break down and failure.

Commissioner Thompson called for a motion to continue this meeting until Tuesday June 26th at 8:30 a.m.

Commissioner Rokosch made a motion to continue this meeting until Tuesday June 26th at 8:30 a.m. Commissioner Driscoll seconded the motion, all voted 'aye'.

The Board met for the following administrative issues:

- Decision PHN office to close 6/27 & 6/28 for training:
Commissioner Grandstaff made a motion to allow the PHN office to close on June 27th and June 28th for training purposes. Commissioner Driscoll seconded the motion, all voted 'aye'.
- Discussion and decision on allocation of Rural School Fund money:
Commissioner Thompson read a letter from Governor Schweitzer regarding the allocation of Rural School Fund money. He further explained the allocation of the funds and how they are used. Commissioner Thompson recommends allocating the funds within Title 1 & Title 2 options.

Commissioner Rokosch made a motion to move forward with the allocation of 85% to Title 1 and 15% to Title 2. Commissioner Grandstaff seconded the motion, all voted 'aye'.

In other business the Commissioners made site visits to the following proposed subdivisions:

Sunnyside Orchards No. 4, Block 16, Lot 25A
Vernon Ranchettes Lot1-A, AP
Moiese Meadows Subdivision

Commissioner Grandstaff made a site visit to Lost Horse Quarry with Forest Service and Road Department personnel.